CHAPTER ACHIEVEMENT AWARD

Chapter Name _____Chapter ID #_____

The *Chapter Achievement Award* recognizes chapters for their efforts in activities that promote decorative painting. The participation of chapters and scope of activities in which they are involved is a source of pride for every member of the Society.

The Chapter Officers should complete and mail the award form to SDP no later than **February 15**, Attn: CHAPTERS, 1220 East First Street, Wichita, Kansas 67214 or email to: chapters@decorativepainters.org Questions? Please call (316) 263-9300.

MANDATORY REQUIREMENTS for all affiliated chapters – **Please reply Y for Yes or N for No**

____1. The chapter verifies that all Chapter members are members of the Society of Decorative Painters.

_____2. Chapter will/has file IRS Form 990-N as required and will/has mail the IRS receipt to SDP.

____3. The chapter sent the Annual Chapter Form, which lists chapter officers and chairpersons with their addresses, telephone numbers and e-mail addresses, and the total gross receipts *anticipated* for the year. *This report is due upon chapter election and must be postmarked by* ***December 14 of each year****. The Annual Chapter Form must be sent even if the officers remain the same.*

____4. Chapter liability insurance premium (US chapters only) and chapter service fee has been paid by the due date of **December 14**.

____5. Chapter sent a member roster to SDP with the Annual Chapter form OR a current roster is enclosed with this form.

____6. If there was a Chapter Bylaw or Standing Rule revision, a copy was sent to SDP.

____7. The chapter conducted a minimum of the required four (4) business meetings in the current year.

____8. The Chapter President's email address is on file with SDP as required.

If you have completed the eight (8) mandatory requirements above, and have fulfilled a minimum of ten (10) items on the following pages, you are eligible to apply for the *Chapter Achievement Award*; applying for the award is optional.

____ Is the Chapter applying for the Chapter Achievement award?

____ Chapter does not qualify for the award, but is sending the information to advise the Society of their activities and for publication consideration in *The Decorative Painter* magazine.

Achievements must have been completed between January 1 and December 31. If additional space is needed, refer to item number and attach additional pages. Please include photographs, newspaper articles, etc., if available.

___1. The board or chapter reviews ideas for local use included in the SDP eZine newsletter.

___2. Chapter has a newsletter and sends an electronic copy to chapters@decorativepainters.org or mails one to CHAPTERS at the Society of Decorative Painters.

___3. Chapter has a current scrapbook.

___4. Chapter had _____members who attended the Chapters and Members Gathering at the Annual Conference.

___5. Chapter has a program, speaker or demonstration at each meeting.

___6. Chapter has a traveling display or art exhibition to promote decorative painting as described below:

_____

_____

_____

_____

___7. Chapter has developed a banner provided by the Society to promote the Chapter and the Society.

___8. Chapter has participated in state, county or local fair/festivals. Indicate date and details of participation:

_____

_____

_____

_____

___9. Chapter promotes and encourages Society and chapter membership through the following activities:

_____

_____

_____

_____

____10. Chapter has planned activities to celebrate SDP Decorative Painting Month. Describe how your chapter promoted this annual event in October: _____

_____

_____

_____

____11. Chapter is involved in at least one community service project during the year such as Memory Boxes or Habitat for Humanity, etc. Describe involvement:_____

_____

_____

_____

Total hours spent ***as a Chapter*** on the community service project(s) _____

Approximate monetary value of donation(s) to community service project(s) _____

_____12. In addition to regular meetings, the Chapter has sponsored a special painting event such as a seminar, workshop, retreat or mini-convention. Indicate the date(s) and describe the event(s): _____

_____

_____

_____

_____

____13. Chapter sponsored an art show or educational trip. Describe the activity: _____

_____

_____

_____

_____

____14. Chapter chose to support the *SDP Foundation General Fund* (which supports scholarships and the International Museum of the Society of Decorative Painters; permits the Society to compete for federal grants and other funding; and promotes worldwide interest in decorative painting) by making a monetary donation to the fund in 2015. Donations may be sent to SDP Foundation: 1220 East First Street, Wichita, KS 67214. Questions? Contact chapters@decorativepainters.org or call (316) 269-9300.

_____15. Chapter chose to support the *SDP Member Scholarship Fund* (which awards scholarship money to SDP members to further their education in decorative painting) by making a monetary donation to the fund in 2015. Donations may be sent to SDP Scholarship Fund, 1220 East First Street, Wichita, KS 67214. Questions? Contact chapters@decorativepainters.org or call (316) 269-9300.

_____16. Chapter sponsored a fundraiser activity. Describe activity and amount of money raised:

_____

_____

_____

_____

_____17. Chapter sponsored children's program(s) in the current year. List children's group and describe activity:

_____18. Chapter has a current SDP Ambassador who actively promotes decorative painting in the community.

_____19. Additional activities of the chapter which promote decorative painting not covered above:

_____

_____

_____

_____

This is to *certify* that all mandatory requirements were met and those indicated as optional achievements were completed.

_____Date _____

Signature of President or Officer submitting this report

Print Name _____ Email _____

Phone _____ Number of Members in Chapter _____

Chapter Name _____ Chapter ID# _____

City and State where Chapter meets_____

_____

_____

Please list Cities, State(s), and General Membership Areas _____

_____

_____

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